

Home of
North East
Businesses



MEETING & CONFERENCE SPACE





FIND YOUR PERFECT MEETING SPACE

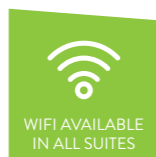
Whether you're planning a large corporate gathering, an important board meeting or just an informal get together the North East Business & Innovation Centre (BIC) has just the space for you.

There are five meeting rooms to choose from, each accessed from the BIC's impressive light-filled central atrium with all of its amenities, including main reception, café and relaxed seating areas which are perfect for informal breakout sessions. The rooms are suitable for one to 80 people, each comes conveniently equipped with everything you need.

Our experienced team understand that small details make a big difference and will look after you every step of the way, ensuring all aspects of your event run smoothly and successfully.

Not only do customers get first-class meeting space when they book a corporate event at the BIC they also benefit from a host of added extras including a manned reception area, wifi, ICT technicians available upon request, access to on-site catering and ample free on-site parking.

The North East Business & Innovation Centre is located just off the A1231 in Sunderland providing excellent access to regional road and Metro networks. National networks can be accessed via the A19 and A1 (M) which are within easy reach.



To book or for more information please contact the conference team. T: 0191 516 6200 info@ne-bic.co.uk

CROWN SUITE

The Crown Suite offers superior space that is guaranteed to make the right impression at any board meeting, pitch or presentation.

Furnished to the highest standard with an elegant board table at its centre, the Crown Suite is equipped with its own plasma screen.

Video conferencing is also available, reducing wasted time and the cost of travelling. For peace of mind, equipment is connected and tested ready for your meeting.



BOARD MEETING

PIER SUITE

Offering a fully-equipped relaxed boardroom set-up, the Pier Suite is ideal for presentations, training and informal meetings and comes complete with its own built-in plasma screen.

It can comfortably accommodate up to 10 delegates and leads directly onto the BIC's central atrium which provides a comfortable and relaxed atmosphere, perfect for breakout sessions.



TRAINING ROOM









▶ THOMPSON SUITE

The Thompson Suite is the largest of the BIC's function rooms and offers convenient and professional space for any corporate event; from networking meetings to training sessions and motivational speeches to product launches.

Contemporary and flexible in design, the Thompson Suite comes fully-equipped with AV equipment, an in-built stage and adaptable seating that can be configured to suit all requirements.

The suite is located at the core of the BIC's main building and can comfortably accommodate up to 80 delegates theatre style.



-  THEATRE  80
-  CABARET  50
-  U-SHAPED  24
-  BOARDROOM  24

-  STAGE
-  PROJECTOR
-  FLIPCHART
-  PRESENTATION SCREEN

CONFERENCES
CORPORATE EVENTS
TRAINING SEMINARS

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▶ DOXFORD SUITE

The Doxford Suite provides a convenient and productive environment ideal for training sessions, workshops or team meetings.

The popular space is both light and spacious, conducive to learning and inspirational thinking.

The room is flexible in design, accommodating up to 24 delegates dependent on layout. The room is costed by the hour to ensure value for money.



MEETING ROOM



BOARDROOM



16



CABARET



24



FLIPCHART



PROJECTOR*

*Digital projectors are available at an additional charge.

CAFÉ BIC

Working in partnership with our in-house conference staff and run by award winning Jaspers franchisee Sue Burrows, the highly respected team at Café BIC cover all catering requirements on site.

The facility itself offers a daily service to the many businesses based at the BIC and is a firm favourite with regional business clubs for informal networking meetings.

Available for hire alongside the BIC's impressive central atrium, this combination makes it the perfect choice for relaxed evening events.



▶ MENVIL SUITE

The Menvil Suite offers the perfect solution for smaller scale meetings when private space is required away from an office environment.

This popular room comfortably accommodates up to 8 people and offers a professional environment for interviews and one-to-one meetings with clients.

With easy access to the BIC's central atrium and on-site Café providing open access Wi-Fi as well as easy access to refreshments.



TRAINING ROOM



BOARDROOM



8



FLIPCHART



PROJECTOR*

*Digital projectors are available at an additional charge.

RECEPTION SERVICES

Designed to meet the needs of business, we hope you enjoy your time with us.

Even if you have just popped into the centre to catch up with a client or for an informal meeting we can help.

Our broad range of services include:

- Photocopying
- Mail Franking
- Scanning
- Video Conferencing



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We look forward to welcoming you
to the North East Business and Innovation Centre (BIC)



For a downloadable map
simply go to: www.ne-bic.co.uk/map

North East Business and Innovation Centre (BIC)

Wearfield
Enterprise Park East
Sunderland
Tyne & Wear
SR5 2TA

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