

## Call Out for Experts by Experience - Social Enterprise Mentors to work with North East BIC: Deadline 30<sup>th</sup> September 2021

North East Business and Innovation Centre (BIC) Ltd is looking to work with local social entrepreneurs and leaders of charities and co-operatives as **experts by experience** to support social entrepreneurs on their start up and growth journey.

We are confident of being successful in an award of **ERDF funding** through the Sunderland CLLD programme to **provide support to pre-start and existing social enterprises and VCSE organisations** from September 2021 – March 2023. The funding is targeted at specific postcodes within the Sunderland area although we are hopeful to deliver a service across the whole of the city.

As a direct result of the CLLD project the BIC will deliver it's **Innovate 4 Good** programme to a minimum of 2 cohorts of 12 pre and established social enterprises as well and working with a further 30+ organisations in the VCSE sector.

Should a recent UKCRF proposal via Sunderland City Council be accepted by national government these figures could significantly increase.

Given the above in order to be ready to deliver we wish to establish a pool of mentors who will work closely with the Innovate 4 Good team to provide mentoring to the beneficiaries of each cohort during the period.

You will be asked to mentor at least one social entrepreneur for 8 hours over a period of 6 months. A budget of up to £400 inclusive of VAT is available per mentee.

### Interested in this opportunity and want to find out more?

The deadline for submitting proposals is **12noon on Thursday 30<sup>th</sup> September 2021**, to [kevin.marquis@ne-bic.co.uk](mailto:kevin.marquis@ne-bic.co.uk)

For an informal chat and any queries, please do contact **Kevin marquis@ne-bic.co.uk**  
t: 07909520069



## Award criteria

Acceptance into the pool will be on the basis of the most economically advantageous offers on the following percentage split of the elements below

- a) Quality- 80%
- b) Price - 20%

## **Bid Scoring**

Responses will be evaluated and scored on a scale of 0-5 using the following methodology:

Assessment	Score	Interpretation
Excellent	5	Proposal meets the required standard in all material respects and exceeds some or all of the major requirements.
Good	4	Proposal meets the required standard in all material respects and exceeds some of the requirements.
Acceptable	3	Proposal meets the required standard in all material respects.
Minor Reservations	2	Proposal falls short of achieving expected standard in a number of identifiable respects.
Serious Reservations	1	Proposal significantly fails to meet the standards required, contains significant shortcomings and/or is inconsistent with other proposals.
Unacceptable	0	Completely fails to meet required standard or does not provide a proposal.

## **Bid Marking**

The marking of this exercise will be weighted as follows:

**Cost** **20%**

The highest scoring bid based upon the lowest cost will achieve the full percentage for that element with all other bids being scored on a pro-rata basis.

**Quality** **80%**

The score will be divided by the total score available and then multiplied by the weighted criteria against each response/sub criteria to create a total score.

## **Pricing**

Please provide an hourly rate for your services, which is to include meeting preparation, delivery (one to one and one to many), completion of brief summary report of mentoring delivered in the session and all disbursement costs (e.g. travel, meetings with project manager).

Hourly Rate	VAT	Total
£	£	£

Please also advise whether final costs excluding disbursements include VAT, with VAT shown separately.

## Questions

### Describe your experience as a social entrepreneur, charity or co-op leader

This profile should highlight your experience of working in the VCSE sector and any **Added Value** that you can provide to the North East BIC on work undertaken under this contract.

*We are looking to understand your experience in leading, managing and/or developing a social enterprise, charity or co-operative. We are interested to hear your story and what key strengths, experience you can bring. If you have had any experience mentoring others, even informally we would like to hear about that too. (Max 500 words)*

### How many mentees can you provide support for?

Cohort 1 (Likely dates Jan 2022 to July 22)	
Cohort 2 (Likely July 22 to December 22)	

### Contact Details

Name	
Address	
Phone	
Email	
Social Enterprise Name	
Social Enterprise Website (if applicable)	