**North East Business & Innovation Centre**

**Call for Experts by Experience - Social Enterprise Mentors**

**Innovate for Good Programme – SUNDERLAND**

**Deadline: This is an open call, however, should you wish to provide mentoring to the first cohort you are asked to apply by Friday 29th March 2022**

The North East BIC Ltd (BIC) seeks to work with social entrepreneurs and leaders of charities and co-operatives to provide mentoring as part of the Innovate for Good programme.

Innovate for Good is an intensive business incubator programme supporting pre-start and existing social enterprises and VCSE organisations to develop and grow. The programme combines business support, co-working accommodation, workshops, and mentoring to provide tailored support to participants to achieve their business goals. This programme runs from September 2021 to September 2023 and will support three cohorts of 12 participants.

This opportunity has been made possible through **ERDF funding** secured via the Sunderland Community-Led Local Development (CLLD) and Community Wealth Building programmes, and is part-funded by the UK Government through the UK Community Renewal Fund.

***What will I be asked to do?***

You will draw on your own experience to provide mentoring support to at least one social entrepreneur on the Innovate for Good programme. During this time, you will be required to support your mentee for 8 hours over six months in line with Innovate for Good cohort intake dates. Mentoring can be delivered online or face to face.

***How much will I be paid?***

A budget of up to £400 inc. vat is available per mentee. You can mentor multiple participants per cohort.

***How do I apply?***

To apply for this opportunity. Please complete the attached application form and return it to Alex Goodchild, Innovate for Good Programme Administrator (alex.goodchild@ne-bic.co.uk) along with a copy of your CV.

***Want to find out more?***

Contact Michelle Booth, Social Enterprise Specialist/Innovate for Good Manager for an informal discussion

t: 07909520069 michelle.booth@ne-bic.co.uk

**Application & Award Criteria**

**Award Criteria**

Acceptance into the pool will be based on the most economically advantageous offers on the following percentage split of the elements below:

|  |  |  |
| --- | --- | --- |
| Cost  | 20% | The highest-scoring bid based upon the lowest cost will achieve the full percentage for that element, with all other bids being scored on a pro-rata basis. |
| Quality  | 80% | The score will be divided by the total score available and then multiplied by the weighted criteria against each response/sub-criteria to create a total score. |

### Bid Scoring

### Responses will be evaluated and scored on a scale of 0-5 using the following methodology:

|  |  |  |
| --- | --- | --- |
| Assessment | Score | Interpretation |
| Excellent | 5 | The proposal meets the required standard in all material respects and exceeds some or all of the major requirements. |
| Good | 4 | The proposal meets the required standard in all material respects and exceeds some requirements. |
| Acceptable | 3 | The proposal meets the required standard in all material respects. |
| Minor Reservations | 2 | The proposal falls short of achieving the expected standard in a number of identifiable respects. |
| Serious Reservations | 1 | The proposal significantly fails to meet the standards required, contains significant shortcomings and/or is inconsistent with other proposals. |
| Unacceptable | 0 | Completely fails to meet the required standard or does not provide a proposal. |

**Cost Questions**

Please provide an hourly rate for your services, which is to include meeting preparation, delivery (one to one and one to many), completion of a brief summary report of mentoring delivered in the session and all disbursements (e.g. travel, meetings with project manager) costs. Please also advise whether final costs excluding disbursements include VAT, with VAT shown separately.

***Please note a maximum budget of £400 per mentee is available for 8 hours of mentoring support***

|  |  |  |
| --- | --- | --- |
| Hourly Rate  | VAT  | Total  |
| £ | £ | £ |

**Quality Criteria**

**Describe your experience as a social entrepreneur, charity or co-op leader**

This profile should highlight your experience of working in the VCSE sector and any ***Added Value***that you can provide to the North East BIC on work undertaken under this contract.

*We are looking to understand your experience in leading, managing and/or developing a social enterprise, charity or co-operative. We are interested to hear your story, and what key strengths experienced you can bring. If you have had any experience mentoring others, even informally, we would like to hear about that too. (Max 500 words)*

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|  |

**How many mentees can you support?**

|  |  |
| --- | --- |
| Cohort 1 (Likely dates April 2022 to September 2022) |  |
| Cohort 2 (Likely October 2022 to March 2022)  |  |
| Cohort 3 (Likely April 2023 to September 2023)  |  |

**Contact Details**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Phone  |  |
| Email  |  |
| Social Enterprise Name |  |
| Social Enterprise Website (if applicable)  |  |